



# Title II-A: Supporting Effective Instruction

Consolidated Federal and State Grant Application  
Spring 2018

Teresa A. Burgess  
Program Coordinator

***Supporting Schools and Students to Achieve***

SHERRI YBARRA, ED.S., SUPERINTENDENT OF PUBLIC INSTRUCTION

# ESSA SEC. 2001. ø20 U.S.C. 6601

## PURPOSE



The purpose of this title is to provide grants to State educational agencies and subgrants to local educational agencies to—

1. increase student achievement consistent with the challenging State academic standards;
2. improve the quality and effectiveness of teachers, principals, and other school leaders;
3. increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
4. provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

# Goal of the Elementary and Secondary Education Act Division



- ☐ **ALL** districts have spending authority of all federal funds as of July 1, 2018.
- ☐ Consolidated State & Federal Grant Application (CFSGA) must be submitted on or before August 31, 2018.

# Idaho Department of Education Website



# Idaho System for Educational Excellence



## ISEE Idaho System for Educational Excellence

The Idaho State Department of Education has created the Idaho System for Educational Excellence (ISEE), a K-12 Longitudinal Data System, which supports our budgeting processes, data submissions, and delivers information to educational stakeholders to create data driven decisions.

Click Here

[SDE Applications Portal](#) | □

# SDE Applications Portal



Upper right  
corner –  
Log On



Click CFSGA

**CFSGA »**

The Consolidated Federal and State Grant Application (CFSGA) is completed by LEAs to receive federal funds for Title: I-A, I-C, I-D, II-A, III-A, State English Learner Program IV-A, V-A and V-B.



# CFSGA Guidance and Year



The logo for the Idaho State Department of Education, consisting of a circular seal with the text "DEPARTMENT OF EDUCATION" and "STATE OF IDAHO" around the perimeter, and a central emblem depicting a sun rising over mountains and a river.

## Links

- Home
- SDE Contacts
- Reports
- Guidance, Instructions & Program Descriptions 
- CFSGA Workshops and Videos

## 2018-2019

- Change Year
- Prior year (new window)

## ABERDEEN DISTRICT (058)

Status: Submitted

- Equitable Services
- Fiscal Self Assessment
- Title I-A Improving Basic Programs
- Consolidated Schoolwide Budgets
- Title I-C Education of Migratory Children
- Title II-A Supporting Effective Instruction

# CFSGA Comments Section



2018-2019

[Change Year](#)

[Prior year \(new window\)](#)

VALLIVUE  
SCHOOL  
DISTRICT (139)

Status: Not Submitted

[Equitable Services](#)

[Fiscal Self Assessment](#)

[Title I-A Improving Basic  
Programs](#)

[Consolidated Schoolwide  
Budgets](#)

[Title I-C Education of Migratory  
Children](#)

[Title II-A Supporting Effective  
Instruction](#)

[English Learner Program and  
Title III-A English Language  
Acquisition](#)

[Title III-A Immigrant Education  
Program](#)

[Title IV-A Student Support and  
Academic Enrichment](#)

[Title V-A Funding  
Transferability](#)

[Title V-B Rural Education  
Program](#)

[Budget Summaries](#)

[IDCI Contacts](#)

[Comments](#)

[Submit/Assurance](#)

**The Comments link is where the LEA and SDE communicate about the plans.**

- **Always look here first for any new communication and to be reminded of the history of the plan.**





# Title II-A Supporting Effective Instruction



2018-2019

[Change Year](#)

[Prior year \(new window\)](#)

VALLIVUE  
SCHOOL  
DISTRICT (139)

Status: Not Submitted

[Equitable Services](#)

[Fiscal Self Assessment](#)

[Title I-A Improving Basic  
Programs](#)

[Consolidated Schoolwide  
Budgets](#)

[Title I-C Education of Migratory  
Children](#)

[Title II-A Supporting Effective  
Instruction](#)

[English Learner Program and  
Title III-A English Language  
Acquisition](#)

[Title III-A Immigrant Education  
Program](#)

[Title IV-A Student Support and  
Academic Enrichment](#)

[Title V-A Funding  
Transferability](#)

[Title V-B Rural Education  
Program](#)

[Budget Summaries](#)

[IDCI Contacts](#)

[Comments](#)

[Submit/Assurance](#)

**Click on Title II-A  
Supporting  
Effective  
Instruction**



# Title II-A Application Landing Page



General Information & Program Purpose	Activities	Program Description	Budget	Certification
Title II-A Supporting Effective Instruction for School Year 2017-2018				
VALLEYVIEW SCHOOL DISTRICT (139)				
<div>Print Preview Save</div>				
<p>The purpose of Title II-A is to provide sub-grants to Local Education Agencies (LEA) to –</p> <ol style="list-style-type: none"><li>1. Increase student academic achievement consistent with the challenging state standards;</li><li>2. Improve the quality and effectiveness of teachers, principals, and other school leaders;</li><li>3. Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and</li><li>4. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders. (2001)</li></ol> <p><b>District Address:</b> 5207 S MONTANA AVENUE CALDWELL, ID 83607-1583</p>				

# General Information & Program Purpose Tab



General Information & Program Purpose	Activities	Program Description	Budget	Certification
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## VALLIVUE SCHOOL DISTRICT (139)

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The purpose of Title II-A is to provide sub-grants to Local Education Agencies (LEA) to –

1. Increase student academic achievement consistent with the challenging state standards;
2. Improve the quality and effectiveness of teachers, principals, and other school leaders;
3. Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
4. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders. (2001)

**District Address:**  
5207 S MONTANA AVENUE  
CALDWELL, ID 83607-1503

**Contact Info**  
The below **REQUIRED** information is generated using your district's most recent ISEE Directory Program Contacts file submission.  
Any changes, additions, or deletions must be made by resubmitting these files which can be done at any time.  
Please contact your Region's ISEE Technology Coordinator at [RegionalCoordinators@ide.idaho.gov](mailto:RegionalCoordinators@ide.idaho.gov), if you need assistance.

Role Title	Name	Phone(s)	Email Address
Title II-A Teacher and Principal Quality Coordinator	Gary R. Johnston	Administrative Assistant: (208) 454-0445 Cell or Mobile: (208) 919-2241	gary.johnston@vallivue.org
Consolidated Grants Manager	Missing		

# Activities Tab



General Information & Program Purpose	Activities	Program Description	Budget	Certification	
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## VALLIVUE SCHOOL DISTRICT (139)

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Description of the activities to be carried out by the Local Education Agency (LEA) under this section and how these activities will be aligned with challenging State academic standards. (2102(b)(2)(A))

	Activity Description	Description of how the activity is expected to improve student academic achievement ( <u>measurable objectives</u> ).	What evidence level of criteria for this strategy meet?	Delete Activity
Activity 1	<input type="text"/>	<input type="text"/>	--Select evidence level-- ▾	<input type="checkbox"/>

[Add Activity](#)

# Evidence Level Definitions



In accordance with ESSA 8101 (21), evidence based means an activity that demonstrates a statistically significant effect on improving outcomes based on:

- Strong Evidence – from at least one well-designed and well-implemented experimental study;
- Moderate Evidence – from at least one well-designed and well-implemented quasi-experimental study;
- Promising Evidence – from at least one well-designed and well-implemented correlational study with statistical controls for selection bias; OR
- Demonstrates a Rationale – based on high-quality research findings or positive evaluation that it is likely to improve student outcomes or other relevant outcomes.

# Program Descriptions Tab



General Information  
&  
Program Purpose

Activities

Program  
Description

Budget

Certification

Title II-A Supporting Effective Instruction for fiscal 2018-2019

## VALLIVUE SCHOOL DISTRICT (139)

Print Preview

Save

1. Description of Local Education Agency's (LEA) system of professional growth and improvement (induction for teachers, principals, other school leaders for building teacher leadership)(2102(b)(2)(B)).

2. Description of how Local Education Agency (LEA) will prioritize funds to schools implementing Comprehensive Support and Improvement and/or Targeted Support and Improvement activities. (2102(b)(2)(C)).

3. Description of how LEA will use data and consultation to update and improve activities in this program (2102(b)(2)(D)).



# Budget Allocation Amounts



General Information & Program Purpose	Activities	Program Description	Budget	Certification
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Title II-A Supporting Effective Instruction for fiscal 2018-2019

## VALLIVUE SCHOOL DISTRICT (139)

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Allocation for 2018-2019	\$210,386	
Carry-over From Previous Year as of 9/30/2018	\$0	Reasonable and necessary – up to 25% of 2017-2018 allocation. <a href="#">Click here to use the Carryover Calculator.</a>
Re-allocation from 2017-2018	\$0	
Total Allocation	\$210,386	Total available for 2018-2019 Title II-A program.



# Title II-A Carryover Calculator



## Title II-A Carryover Calculator

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### Introduction

LEAs and SEAs must obligate funds during the 27 months extending from July 1 of the fiscal year for which the funds were appropriated through September 30 of the second succeeding fiscal year. This maximum period includes a 15-month period of initial availability plus a 12-month period for carryover (section 421(b) of the General Education Provisions Act (GEPA). No more than 25 % of an LEA's Title II-A allocated funds may be carried over to the next year.

### Obligation

It is important to understand that "obligated" doesn't necessarily mean "spent". Obligation occurs when the agency or an LEA has entered into a binding commitment to pay out money, such as entering into a contract to pay for supplies or services. EDGAR section §76.707 includes detailed examples of obligation.

This calculator was developed as a reference only.

Enter District's expected balance as of 6/30/2018

\$0

*\*Please verify the following:*

*Cash balance from the Grant Reimbursement Application (GRA)*

*(-) less upcoming GRA requests for expenditures through 6/30/2018*

*(=) equals remaining balance as of 6/30/2018*

# Estimated Expenditures



## Estimated expenditures and obligations through 9/30/2018

Enter salaries and benefits <i>Personal services by an employee (not a contractor)</i>	The services have to be performed before 9/30/2018; payroll payments can be processed after 9/30/2018	\$0
Purchased Services. Enter payments to a contractor <i>(not an employee)</i>	Binding written commitment to obtain the services has to be signed before 9/30/2018; payments can be processed after 9/30/2018	\$0
Enter travel expenses	Travel has to be taken before 9/30/2018. Note: Registration fees paid before 9/30/2018 for travel taken after 9/30/2018 are considered to be an obligation before 9/30/2018	\$0
Enter payments for work other than personal services	Binding written commitment to obtain the services has to be signed before 9/30/2018; payments can be processed after 9/30/2018	\$0
Enter acquisition of allowable supplies, materials and capital objects	Binding written commitment must be signed before 9/30/2018; payments can be processed after 9/30/2018. Example: Purchase Order	\$0
Enter approved indirect cost charges	Services have to be received before 9/30/2018 <i>default =(2017-2018 budgeted indirect cost)/15 months)*3 months))</i>	\$0
Enter allowable rental expenses, such as training facilities	The property has to be used before 9/30/2018; payments can be processed after 9/30/2018	\$0
Other*		\$0
<b>Total estimated carryover as of 9/30/2018</b>	The carryover amount should be used between October 1, 2018 and September 30, 2019	\$0 Transfer to Budget

## Excess Carryover Calculator

District's previous year allocation	District's 2017-2018 allocation (not including re-allocated funds or carryover)	\$210,386
Maximum amount district may carry over into next fiscal year	<i>Limited to 25 % of previous year allocation</i>	\$52,596
Excess Carryover Calculator	"Yes" - carryover exceeds allowable 25 % "No" - carryover does not exceed allowable 25 %	No

# Budget Page Distributions



Obj. Code	Description	2018-2019
100	Salaries	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
200	Employee Benefits	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
300	Purchased Services (non travel)	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
380	Travel Expense	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
400	Supplies and Materials	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
	Equitable Services for Private Schools	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>

**This will autofill from Equitable Services section.**  
**NOTE: Equitable Services tab cannot be completed until the Title I-A "Allocation to Schools" tab is complete.**

# Budget Page Distributions Cont.



800	Indirect Cost Rate: %	Amount: <input type="text" value="\$0"/> Description: <input type="text"/>
Totals		<input type="text" value="\$0"/>
Administrative Costs		<p><i>Up to 10% of allocation. Additional information will be required if total administration exceeds 10%.</i></p> <p><i>In addition, allocation - admin costs = basis for Equitable Services for Private Schools.</i></p> <p>THIS AMOUNT IS INCLUDED IN ONE OR MORE OF THE ABOVE BUDGET ITEMS.</p> <p>Amount: <input type="text" value="\$0"/></p> <p>Description: <input type="text"/></p>

# Equitable Services for Private Schools



## Equitable Services for Private Schools

General Info

Title I-A

Title II-A

Title III-A ELA

Save

### Title II-A Supporting Effective Instruction

#### Private School Data

ACADEMY RANCH(1273)

☐ Remove Private School

Number Students enrolled in the private school

2

Total Students:

2

Total Share:

\$576

Add Private School

a. Number Students enrolled in private schools:

2

b. Number Students enrolled in public schools:

100

c. Total Number Students (a+b):

102

d. Title II-A Allocation (less Administrative Costs):

\$29,345

e. Title II-A Proportionate Share Percent (f/d):

1.9629 %

f. Title II-A Proportionate Share Amount (d\*a/c adjusted for rounding):

\$576



# Budget Page Reminders



- Don't forget carry-over from SY1718 (September 30, 2018) *Carryover Calculator can help*
- Salaries and benefits: Include FTEs in description
- Be **specific** in description of Purchases Services, Travel Expenses, and Supplies & Materials
- #1 reason plans not approved—mismatch between GRA balance and carryover, **without an explanation**
- Allowable: Indirect cost rate pre-filled based on calculation from school finance

# Certification Tab



General Information & Program Purpose	Activities	Program Description	Budget	Certification
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Title II-A Supporting Effective Instruction for fiscal 2018-2019

**VALLIVUE SCHOOL DISTRICT (139)**

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☐ The Local Educational Agency will commit to the following obligations-

- 1. Professional Development. Sec 2102 (b)(2) (F)**  
The Local Educational Agency will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs.
- 2. Timely and Meaningful Consultation. Sec. 2102 (b) (3)**  
The LEA's plan is developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in a local educational agency that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this title.  
Seek advice from the individuals and organizations described in subparagraph (A) regarding how best to improve the local educational agency's activities to meet the purpose of this title; and coordinate the local educational agency's activities under this part with other related strategies, programs, and activities being conducted in the community.
- 3. Equitable Services. Sec. 8501 (a)**  
The LEA will annually contact the officials of private schools and make an offer for services with an opportunity to ask questions and will provide eligible private school children with services eligible under the Title II, Part A program.

**Read and agree before  
checking box! 😊**

# Title V-A Funding Transferability



The purpose of Title V-A is to allow Local Education Agencies (LEAs) the flexibility to target Federal funds to the programs and activities that most effectively address the unique needs of the localities. (5102)

Program	Total amount of funds transferred FROM eligible program
Title II-A Supporting Effective Instruction	<input type="text" value="\$0"/>
Title IV-A Student Support and Academic Enrichment	<input type="text" value="\$0"/>

Program	Total amount of funds transferred TO eligible program
Title I-A Improving Basic Programs	<input type="text" value="\$0"/>
Title I-C Education of Migratory Children	<input type="text" value="\$0"/>
Title I-D Neglected and Delinquent	<input type="text" value="\$0"/>
Title III-A English Language Acquisition	<input type="text" value="\$0"/>
Title V-B Rural Education Program	<input type="text" value="\$0"/>

Comments:

# Title V-A How and Where



Places to note this option:

- 1. Budget Page of the FROM Account(s)** – This will be listed within Object Code Line item(s) and detailed in the description(s).
- 2. Title V-A Funding Transferability Page** – List amount in the FROM account(s), list amount in the TO account(s), put detailed description for each transferability option.
- 3. Budget Page of the TO Account(s)** – Description ONLY for the corresponding Object Code(s).

# Criteria for Use of Federal Funds



Costs must be...

## **reasonable**

A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

## **allocable**

A cost is allocable to a cost objective if the goods or services involved are chargeable or assignable to the cost objective in accordance with the relative benefits received.

## **allowable**

A cost is allowable if it is necessary and reasonable for proper and efficient performance of the award and allocable to the award.

# Plan Submission – Don't forget to submit!



## VALLIVUE SCHOOL DISTRICT (139)

Status: Not Submitted

Equitable Services

Title I-A Improving Basic  
Programs

Consolidated Schoolwide  
Budgets

Title I-C Education of Migratory  
Children

Title II-A Supporting Effective  
Instruction

English Learner Program

Title III-A English Language  
Acquisition

Title V-A Funding Transferability  
(Sec. 5103)

Title V-B Rural Education  
Initiative

Combined Budgets

IDCI Contacts

Comments

Submit/Assurance

- \* MUST SUBMIT ONLY AFTER ALL FEDERAL PROGRAMS ARE COMPLETE
- \* CAN'T SUBMIT INDIVIDUALLY
- \* CLICKING SUBMIT WILL NOTIFY SDE – OTHERWISE WE WON'T KNOW IT'S COMPLETE
- \* IF YOU NEED TO REVISE – YOU MUST CONTACT ELMIRA FEATHER TO "UNLOCK" YOUR PLAN





# Questions?

**Teresa A. Burgess** | Supporting Effective Instruction Coordinator

Idaho State Department of Education

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208 332 6891

[tburgess@sde.idaho.gov](mailto:tburgess@sde.idaho.gov)

[www.sde.idaho.gov/federal-programs/teacher](http://www.sde.idaho.gov/federal-programs/teacher)



***Supporting Schools and Students to Achieve***

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